



Executive Board Meeting
Best Western Hotel
181 Boston Post Rd.
West Marlborough, MA

Thursday, October 25, 2018
1:00 – 3:00

Agenda (Page 1)

1. 1:00-1:05 Welcome and Roll Call
2. 1:05-1:15 Approval of September 20, 2018 Meeting Minutes (Review printed copies provided at meeting)
3. 1:15-1:30 President Updates
 - Final review of 2018-2019 Executive Board Members and Non-Voting Members
 - Website has been updated to reflect changes from 9/20/18
 - Final Review of Meeting Dates/Times
 - *Reminder – Normal starting time of meeting changed from 3:00-3:30*
 - Awards Applications have been revised and are on MVA Website
 - MassMVA and ACTE Website updates
 - Revised Bylaws need to be sent to me to be posted to the website
 - CBS This Morning segment – Worcester Tech
4. 1:30-1:45 Executive Director Report
 - Correspondence
 - Legislative Chairperson vacancy update
 - Report/status on Marketing Support and Administrative Support Personnel (Periodic website updates, image, letters/correspondences, sub-committee liaison, etc.)
5. 1:45-1:55 Schoolwide Membership
 - Need to establish a Sub Committee and Chairperson(s), to report monthly



Executive Board Meeting
Best Western Hotel
181 Boston Post Rd.
West Marlborough, MA

Thursday, October 25, 2018
1:00 – 3:00

Agenda (Page 2)

6. 1:55-2:05 Membership Report, membership drive, marketing suggestions
7. 2:05-2:15 Finance Report
8. 2:15-2:25 ACTE – San Antonio, TX (November 28-December 1)
9. 2:25-2:40 MVA 89th Annual Conference (April 4th-7th, 2019)
 - Save the Date flyers/brochures,
 - Conference theme
 - Need to update website with conference theme, flyers, etc.
 - Leadership Training – **Call for Leadership Chairperson**
 - Keynote Speaker proposal
 - **See attached contract from Brooks Harper**
 - Awards (status, review of eligibility requirements, and revisions to applications)
10. 2:40-2:50 Chapters/Committee Reports
 - Central Chapter
 - Eastern Chapter
 - South Eastern Chapter
 - Western Chapter
 - ACTE Region I
 - Student Organizations: SkillsUSA, BPA, DECA, FFA, etc.
11. 2:50-3:00 Old Business & For the Good of the Association
12. 3:00 Adjournment