



Massachusetts Vocational Association

Executive Board Meeting

Worcester Tech

March 15, 2018

START: 3:18 P.M. – FINISH 5:00 P.M.

MEETING MINUTES

1. (3:00-3:05) Welcome and Roll Call, Approval of Meeting Minutes

Don Jarvis, Kyla Korytoski, Brian Cummings, Vicki Serra, Carol Hartnett, Rick Torres, Pat Fogarty

**Rick makes motion to accept minutes, Carol seconds.*

2. (3:05-3:10) Executive Director Report

A

3. (3:20-3:30) Finance Report (see sheet for full breakdown)

Vicki updates-

MVA total - \$\$51,899.46+

Eastern - \$ 10,227.45

Southeastern - \$2,155.15

Western - \$730.94

Central - \$2,973.66

ACTE deposit - \$150.00

**Pat motions to accept, Carol seconds.*

4. (3:30-3:40) Membership Report

Vicki updates-

MVA membership:

Eastern - 48

Southeastern - 97

Western - 36

Central - 46

ACTE membership:

Eastern - 1

Southeastern - 1

Western - 1

Central - 2

5. (3:40-3:50) MVA Bylaws Update (moved until the end of meeting)

*Term limit addition: Add in that we "will allow **All** elected positions a 2-2 year terms ONLY"*

President responsible for appointing an executive member to take charge of Leadership. An executive member must facilitate leadership if a non-executive MVA member organizes/ instructs the training.

6. (3:30-4:00) Communication norms, Email Correspondence, & Misc.

We will establish norms for email communication and protocol. Research online voting tools.

7. (4:00-4:55) MVA Convention

7.1 Ad Book Cover Winner

Elliot Zopatti, Bay Path

- Next year - distribute the cover designs to each chapter for a vote (top 3) Then the executive board will have the final vote. Have the due date the same as the awards.*

7.2 Final Preparations & Misc.

7.3 Schedule, Presentations, Agenda

Eliminate spouse and youth schedule

7.4 Kids night out

Make an ad to replace the spouse and youth schedule

7.5 Guest Speaker

-Get blurbs from packet

7.6 Gifts

- Take info off the banquet program

7.7 Banquet Program & Agenda Specifics

7.7.1 - Leadership

Working with Ingrid. Focus is to inspire teachers to be their best! Don will need to bring a screen for Leadership.

7.8 Speeches for Welcoming, awards, misc. - Who, When, etc

- People will be assigned to introduce workshops

7.9 Concerns

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7.10 Misc./Other

Kyla - Banquet program 1. (change vicki's title to say "Finance Director") 2. Delete "Speaker" from Loretta LaRouch 3. Assoc. Committee listing-Move up "Convention Co-chair...", and add a "d" to Donald under co-chair.

Rick - will ask wife if she would be interested in doing photography

Carol - will be reaching out to Lisa Roe on her photographer

Birthdays wishes - Info coming from Carol Hartnett to be added to the convention program.

8. (4:55-5:00) Wrap Up & For the Good of the Assoc.

12. (5:00) Adjourn

Carol makes motion to adjourn, Pat Seconds